

Minutes of the Annual Meeting of Holme Low Parish Council
Held on Tuesday 8 May 2012

Present:- Cllrs. J. Graham, M. Wright and D. Findlay. Also Wendy Jameson (Parish Clerk).

1. **Election of Chairman of the Council**
Cllr. J. Graham was elected as Chairman of the Council.
2. **Chairman's Declaration of Acceptance of Office**
Cllr. Graham signed the Declaration of Acceptance of Office.
3. **Apologies**
Cllr. M. Pearson.
4. **Declaration of Interest**
None.
5. **Exclusion of Press & Public**
None.
6. **Election of Deputy Chairman of the Council**
Cllr. D. Findlay was elected as Deputy Chairman of the Council. Carolyn has moved to Rockcliffe and has not been at the last few meetings. Notify Allerdale Borough Council of the vacancy and put a notice in the Buzz to ask for any nominations to join the Council.
7. **Appointment representatives on outside bodies**
Sea Dyke Charity - Cllrs. J. Graham, D. Findlay & M. Pearson.
Longcake Education Foundation - Cllr. M. Wright.
Neighbourhood Forum - Cllrs, M. Wright & J. Graham.
8. **Minutes**
The Parish Council's insurance does not cover the Parish field which is let every year through Hopes Auction. It was suggested that a sign be put up to say that 'anyone enters at own risk' to cover the Parish. The 6ft 6" sign at the Windmill has not been replaced yet. Letter to be sent to Highways again.
The minutes of the Parish Council meeting held on 14 February 2012 were approved by the Parish Council and signed by the Chairman as a true record.
9. **Matters Arising**
Mr Routledge was within his rights to cut down trees on his land, as they were not protected under a tree preservation order. Contact number for United Utilities to be included in the Parish Plan. Andrea has been accepted on to the panel for Hellrigg Community Benefit Fund and will be attending a training session at Abbeytown on 13 June.
10. **Police Report**
No report.

11. Cheque Signatories

It was agreed that Cllrs. J. Graham, M. Wright & D. Findlay be appointed as cheque signatories.

12. Payment of Annual Subscriptions

The Parish Council considered the following:-

- a) Cumbria Playing Fields Association - affiliation fees of £20.00. Agreed.
- b) CALC Annual subscription 2012/13 for £121.00. Agreed.
- c) Local Council Review Magazine subscription for 2012/13 of £15.50. Refused.

13. Requests for financial assistance

There were no new requests for financial assistance.

14. Payment of Accounts

Cheque payments to 8 May 2012 were approved for payment by the Parish Council.

15. Accounts for the Year Ended 31 March 2012

Accounts for the Year Ended 31 March 2012 were approved by the Parish Council and the Chairman was authorised to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the year ended 31 March 2012.

16. Review the effectiveness of the internal audit

The Parish Council reviewed the effectiveness of the internal audit and were satisfied with the current system, whereby Mr Brian Thackeray carries out the annual audit on behalf of the Parish Council.

17. Annual review of risk assessments

The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.

18. Correspondence

- A) BDO - Audit Briefing - Winter 2012.
- B) Cumbria County Council - Local News & Views - Spring 2012.
- C) Friends of The Lake District - 'Our Green Space' booklet.
- D) Clerks & Councils Direct - March 2012.
- E) Cumbria County Council - Local News & Views - Summer 2012.
- F) Community Games - A 5 minute guide to Community Games - inspired by London 2012.
- G) Great North Air Ambulance - Letter of thanks for the donation of £100.
- H) Hopes Auction - Catalogue of Stints and Grass Lettings for 2012 season.
- I) Allerdale Borough Council - Alleged breach: Removal of trees Location: Land at West Causewayhead Lane, Silloth. Letter to acknowledge receipt of the enquiry and to say that the matter will be investigated.
- J) Allerdale Borough Council - Alleged breach: Removal of Trees at West Causewayhead Lane. Trees were not protected by a Tree Preservation Order and not situated within a Conservation Area therefore no breach of planning control has occurred.
- K) Citizens Advice Allerdale - Letter of thanks for the donation of £30.
- L) Hopes of Wigton - Field adjoining Cow Lane was let for £300 to W. Morgan of Blackdyke.

- M) Zurich Municipal - Invitation to call for an insurance quote.
N) Allerdale Borough Council - re: Development of Allerdale Borough Council Overview and Scrutiny Committee Work Plan - Letter asking for suggestions on what to include in the annual work plan. No suggestions from the Parish Council at present but will let them know as the year progresses.

19. Planning Applications

a) The **Parish Council** are to consider:-

Ref No: 2/2012/0217 **Proposal:** Two poultry broiler units and associated infrastructure (resubmission of 2/2011/0223) **Location:** Middle Farm, Blackdyke, Silloth **Applicant:** Mr Mike Pearson Pearson Poultry & Farming Ltd. Sheds will be behind the house at Middle Farm. Neighbouring properties will have the opportunity to object if they have cause to. No objections received by the Parish Council from neighbours and therefore no objection from the Parish Council

b) **The Parish Council** approved the following:-

Ref No: 2/2012/0083 **Proposal:** Outline application for single storey independent accommodation for dependant family relative, resubmission of application 2/2011/0621 **Location:** Hayrigg Farm, Pelutho, Silloth **Applicant:** Mrs Muriel Sharp

c) **Allerdale Borough Council** refused the following:-

Ref No: 2/2012/0083 **Proposal:** Outline application for single storey independent accommodation for dependant family relative, resubmission of application 2/2011/0621 **Location:** Hayrigg Farm, Pelutho, Silloth **Applicant:** Mrs Muriel Sharp

d) **Cumbria County Council** have approved the following:-

Section 73 Application to vary planning consent 2/09/9031 to omit 1 digester tank and amend site layout **Location:** Blackdyke Industrial Estate **Applicant:** Community Renewable Energy (CoRE) North West

20. Reports from Representatives on Outside Bodies

Neighbourhood Forum - Margaret attended the last meeting where slides were shown on nuclear storage plans. No-one is really in favour of it although Cllr. Markley is in favour of it.

Sea Dyke Charity - No meeting, although there is a meeting coming up shortly.

Longcake Education Foundation - No meeting.

21. County Council Report

No report.

22. Update re: Parish Plan

There was a meeting a short while ago with John, Margaret, Moira and Jeff, to try to get the action plan together. Jeff suggested things to include. There will be separate plans for each parish. Police and Fire details included. Margaret will speak to the Clerk re: Parish website. Will have another meeting shortly to put the plans together. A photo is needed of the Parish, to go in the plan. Duncan will take some photos from Dryholme and will also speak to Clifford James who is going up in a microlite. It was suggested that the plan be reviewed annually at the annual parish meeting. Copy of

the plan to go to each household. Update can be put on parish website.

23. Reports from Councillors

Give way sign at Hartlaw needs replaced as it was broken by a wagon. Letter to be sent to Cumbria Highways.

Jubilee - it was questioned whether the Parish would be doing anything to celebrate the Jubilee. There is a lot going on in Silloth. The Parish does not have a focal point and there are very few children in the Parish now.

Grass verges are getting chewed up and it was questioned whether they can be kept tidier. Wagons are getting bigger and chewing up the verges. A 7.5 ton weight restriction is to be put on Causewayhead Lane but nothing has been done to implement it yet.

Dog fouling is a problem, along the road leading up from the entrance to Tanglewood. A dog bin could not be put up because it is not within the speed limit. Letter to Allerdale Borough Council to ask for signs to be put up.

It has been noticed that a few market stall holders have started camping on the Airfield overnight on the days running up to the Sunday market. The Parish Council are concerned that it will set a precedent and more people will start camping overnight. John to speak to Billy Slater on Sunday and to ask for his contact details for inclusion in the Parish plan, so that any complaints can go to him direct.

24. Chairman's Announcements

The Chairman thanked everyone for coming to the meeting. He also thanked the Clerk for work done and Margaret for all the work gone into the Parish Plan.

25. Date of next meeting

Annual Parish meeting - Wed 23 May 2012 at 7.30pm at Tanglewood, Causewayhead.

Parish Council meeting - Tues 14 August 2012 at 7.30pm in Silloth Community Hall.

Signed..... Date.....