

# HOLME LOW PARISH COUNCIL

**Parish Clerk:** Wendy Jameson FMAAT, 5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF  
Tel: 016973 31128 Mob: 0777 5686857  
Email: parishclerk@holmelow-pc.org.uk Web: www.holmelow-pc.org.uk

4 May 2016

Dear Councillor

You are summoned to attend the Annual meeting of Holme Low Parish Council which is to be held on Tuesday 10 May 2016 in the Community Hall, Petteril Street, Silloth commencing at 7.30pm. Please let me know if you are unable to attend.

Yours faithfully



W.E. Jameson

Clerk to the Council

## Agenda

1. **To elect a Chairman of the Council.**
2. **To receive the Chairman's Declaration of Acceptance of Office or if not then received, to decide when it shall be received.**
3. **Apologies**  
NB Cllrs. Must provide a reason for not being able to attend a meeting which is recorded in the minutes.
4. **Declaration of Interest**  
Members are invited at this stage to declare any personal interests they have relating to any item on the Agenda and having done so, to consider whether they also have a prejudicial interest in that item. NB Advice on this can be sought from the Parish Clerk. Members are requested to seek advice, wherever possible, before the meeting starts.
5. **Exclusion of Press and Public**  
To consider whether the press and public should be excluded from the Meeting during consideration of any item of business on the Agenda.
6. **To elect a Deputy Chairman of the Council.**
7. **To appoint representatives to outside bodies.**
8. **Minutes**  
To approve the minutes of the meeting held on 9 February 2016 as a true record.
9. **Matters Arising**  
To consider any matters arising from the minutes of the last meeting.
10. **Police Report**  
To receive a report from the Police on incidents of crime since the last meeting.
11. **Cheque Signatories**  
To review and appoint new cheque signatories if required.

**12. Annual Subscriptions**

To consider the payment of annual subscriptions

- a) CALC Annual Subscription 2015/16 of £130.

**13. Requests for financial assistance**

To consider any requests for financial assistance.

**14. Payment of Accounts**

To authorize the payment of Accounts

**15. Accounts for the year ended 31 March 2016**

To approve the Accounts for the Year Ended 31 March 2016 and authorize the Chairman to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the year ended 31 March 2016.

**16. Review the effectiveness of the internal audit.**

**17. Annual review of risk assessments**

**18. Correspondence**

To note items of correspondence received since the last meeting and determine any action needed in response to items marked "Action".

**Publications & magazines etc**

- a) CALC Circular – February 2016.
- b) Cumbria Flood Factsheet – Cockermouth Flood Information Bulletin – Issue 6.
- c) North West Coastal Access Monthly Update: February 2016.
- d) Waver/Wampool proposed water level management board – Newsletter February 2016.
- e) ACT Gazette – Issue 23 Spring 2016.
- f) Clerks & Councils Direct – March 2016 Issue 104.
- g) Solway Coast AONB – Ranger Service Events Letter – March/April 2016 – Issue 63.
- h) Progress Report released by the West, North and East Cumbria Success Regime – February 2016.
- i) CALC Circular – March 2016.
- j) CALC Circular – April 2016.
- k) Connecting Cumbria Newsletter -
- l) Radioactive Waste Management – E-bulletin 21 April.
- m) Tidelines – Newsletter of the Solway Firth Partnership – Issue 44 Spring/Summer 2016.
- n) Clerks & Councils Direct – May 2016 Issue 105.

**For Information**

- o) Hopes Auctioneers – Lettings of Stints and Grassland by Auction will be held on Wednesday 30 March 2016 at 7.00pm at Hopes Auction Mart, Syke Road, Wigton.
- p) Sue Hayman – Concerns have been expressed over news that Reays will no longer be providing a bus service between Skinburness to Workington. Copy of response received from Reays provided.
- q) Great North Air Ambulance – Letter of thanks for the donation of £100.
- r) Cumbria County Council – Reay's service 60 – Email from Mark Hodgkiss regarding issues with an article in the press.
- s) CALC – re: 3 tier meeting will take place on Thurs 24 March at Cockermouth Town Hall from 7pm. Agenda and minutes etc to follow.
- t) Allerdale three tier meeting March 2016 – Minutes from the meeting held on 7 January 2016, copy of presentation by Nicky O'Connor from NHS Trust Development Authority and agenda for meeting on 24 March at Cockermouth Town Hall.

- u) CALC – Third communication from the SAAA (Smaller Authorities’ Audits Appointments) which gives updated info and new website address.
- v) Letter from Norman J Thompson who is co-ordinating the Queen’s 90<sup>th</sup> Birthday Beacons.
- w) WNE Cumbria Success Regime: Key challenges and baseline facts and figures document. The document can be viewed at [www.successregimecumbria.nhs.uk/news/publications](http://www.successregimecumbria.nhs.uk/news/publications)
- x) Integrated Transport – Reay’s Service 60: Skinburness – Silloth – Maryport – Workington. Email to confirm that Reay’s will re-introduce the current timetable on the service 60 from 28 March. Reay’s will be monitoring the service and a new timetable is likely to be introduced.
- y) CALC – DCLG has announced a new limit for 2016/17 under s137 of the 1972 Local Government Act as £7.42. Copy of NALC’s briefing attached.
- z) CALC – Carlisle solicitors Burnetts are offering free legal advice to anyone needing it in connection with the floods.
- aa) CALC – Copy of revised Financial Regulations from NALC. Also a copy of briefing note.
- bb) Information and advertisement regarding the recruitment of Multi Agency Public Protection Arrangements (MAPPA) Lay Advisers.
- cc) Hopes Auctioneers – Field adjoining Cow Lane has been let to W. Morgan, Retrieved, Blackdyke for £350.
- dd) Success Regime – details of a programme of public meetings across Cumbria to give the public a further chance to have their say about the future of healthcare in the county.
- ee) Cumbria Highways – Re: Wolsty Road. Flooding , mud and potholes have been reported. Ref: 12/1389439
- ff) Email from PCSO Pete Nichol re: Speeding at Causewayhead. TDU will be put near Longcummercattiff to monitor the speed of vehicles.
- gg) West Cumbria Community Forum, Fri 20 May 2916, 10.00am – 12 noon, Cleator Moor Civic Hall.
- hh) Cumbria Highways – Change to the Highways Hotline number which is now 0300 303 2992. Faults can also be reported at [www.cumbria.gov.uk/highwayshotline](http://www.cumbria.gov.uk/highwayshotline)
- ii) Healthwatch Cumbria Survey: Success Regime. Closing date for views 8 May. Copy circulated to members of the Council.
- jj) Patient Online – Information from the NHS about the new on-line arrangements for making GP appointments, ordering repeat prescriptions and accessing some medical records.
- kk) Copy of the response document that the West, North and East Cumbria Success Regime sent to the Care Quality Commission to address the concerns it raised about services provided by NCUH. A full copy can be provided on request.
- ll) CALC – Information re: New Funding for Transparency Code Compliance 2016/17.
- mm) Cumbria Highways – re: footpath between Causewayhead to Barracks Bridge. Footpath will be assessed and will let the Council know when work will be done to remove excess vegetation along the edges.

#### **For Action**

- nn) Request by Victor Barnes for more street lighting for safety and security.
- oo) Email from Bryan Rothwell regarding the closure of St Paul’s Church at Causewayhead.
- pp) Email from STAG regarding holding a bonfire in Holme Low.

#### **19. Planning Applications**

The **Parish Council** have objected to:-

**Ref No:** 2/2015/0422 **Proposal:** Erection of chicken broiler unit **Location:** Fir Tree Farm, Seaville, Silloth

**Applicant:** Mr Kenneth Storr

**Ref No:** 2/2016/0198 **Applicant:** Mr G Whitfield **Proposal:** Proposed broiler unit **Location:** Balladoyle Farm, Silloth, Wigton

#### **20. Reports from Representatives on Outside Bodies**

#### **21. County Council Report**

**22. Causewayhead Cemetery**

To receive an update following a meeting between Konrad Hansen, Ruth Carr from Bereavement Services,  
Cllr. Markley and Cllr. Jefferson regarding Causewayhead cemetery and consider any action required.

**23. Parish Plan**

**24. To receive and consider reports from Councillors**

**25. Chairman's Announcements**

**26. Date of next meeting**

Parish Council meeting – Tues 9 August 2016 at 7.30pm in Silloth Community Hall.